

**RENEWAL APPLICATION FOR
REMOTE ACCESS TO PRINCE WILLIAM COUNTY
COURT CASE DOCUMENTS (OCRA)**

This renewal application must be completed by the attorney who signed the original application

The approval of this renewal application is at the Clerk of the Circuit Court's discretion. By signing this renewal application, the subscriber acknowledges and accepts the terms and conditions of the previously signed *Attorney Subscriber Agreement for Remote Access*.

All information below is mandatory.

APPLICANT'S LAST NAME: _____

APPLICANT'S FIRST NAME: _____

BUSINESS NAME: _____

STREET ADDRESS: _____

CITY/STATE/ZIP: _____

PHONE NUMBER: _____

E-MAIL ADDRESS: _____

VIRGINIA STATE BAR NUMBER: _____

Option Requested:

___ \$200 annually for 1 attorney and 1 employee

___ \$200 annually for 2 employees and attorney choosing not to use the system, but signs an agreement

___ \$75 annually per employee for ___ additional employee(s)

Payment Option: ___ Annually ___ Semi-Annually ___ Quarterly

It is requested that the following employees be authorized users pursuant to this Agreement (use additional pages if necessary).

Authorized Users:

1. _____

2. _____

3. _____

Signature

Date

For Clerk's Office: Approved by _____ Date: _____