

## **Agricultural & Forestal Districts** **Application Packet**

### **Annual deadline for filing is November 1, or the first business day after**

This is an application packet for property owners who desire to add property to an existing Agricultural and Forestal District (AFD), or create a new District. The state law governing AFDs, §15.2-4300, is available here. Please note that the AFD and the Use-Value Assessment program are two separate programs. The Use-Value Assessment program is administered by the Real Estate Assessments Office of the Finance Department.

It is recommended to schedule a pre-application meeting with Planning Office staff to review the application process. Pre-application meetings are held every Thursday afternoon. To schedule an appointment please call 703-792-7615.

The application shall be accompanied by maps and/or aerial imagery or photographs that clearly show the boundaries of the proposed District as well as each addition and the boundaries of properties owned by each applicant.

Please submit this application and the \$50.00 fee to:

**Prince William County**  
**5 County Complex Court #210**  
**Planning Office**  
**Prince William, VA 22192-9201**



Date Stamp

**Code of Virginia, Section §15.2-4300**  
**Application for the Creation or Modification of**  
**Agricultural & Forestal Districts (AFD)**

<b>Applicant Information<sup>1</sup></b>	Name		
	Mailing Address	City/State	Zip Code
	Email	Phone	

<b>Property Information<sup>2</sup></b>	Parcel Address	City/State	Zip Code
	GPIN (Grid Parcel Identification Number)	Acreeage	Zoning District
	Existing Qualifying Use(s) (see page 4)		

I hereby request that the property described in this application be:

Added to AFD # \_\_\_\_\_ Used to create a new AFD

Signature of Owner \_\_\_\_\_ Date \_\_\_\_\_

(Signature of owner, or, if owner is not an individual, of all persons required to authorize encumbrance of this property<sup>1</sup>.)

<sup>1</sup> If a property has multiple owners, please use the Supplemental Information page.

<sup>2</sup> If this application is for multiple parcels with the same owner(s), complete the appropriate section of the Supplemental Information page.

**FOR OFFICIAL USE ONLY**

Magisterial District		Date Accepted
Advisory Committee Date	Planning Commission Date	Board of County Supervisors Date
Final Action:    Approved    Approved with Modifications    Denied	Proposed period before first review _____ years	

Notes and Comments



## Application for Modification to the Agricultural and Forestal Districts Supplemental Information Page

<b>Additional Applicant Information</b>	Name _____			
	Address _____		City/State _____	Zip Code _____
	Email _____		Phone _____	
	Signature _____ Date _____			
<b>Additional Applicant Information</b>	Name _____			
	Address _____		City/State _____	Zip Code _____
	Email _____		Phone _____	
	Signature _____ Date _____			
<b>Additional Parcel Information</b>	<b>GPIN</b>	<b>Acreage</b>	<b>Parcel Address</b>	<b>City</b>
<b>Proposed conditions, if applicable, in accordance with VA State Code §15.2-4309</b>				
<b>Requested period for first review (4-10 years) pursuant to VA State Code §15.2-4309</b>				
_____ years				

## Qualifying Use(s) of AFD Property

The Code of Virginia characterizes the purpose of an AFD program as a means to “...conserve, protect and encourage the development and improvement of agricultural and forestal lands for the production of food and other agricultural and forestal products, and conserve and protect agricultural and forestal lands as valued and ecological resources which provide essential open spaces for clean air sheds, as well as for aesthetic purposes (§15.2-4301).”

Please consider the following questions and definitions when completing the portion of the application regarding the existing qualifying use(s) of your property. Identifying the use(s) of your property, as the use relates to the purpose of the Agricultural and Forestal Districts (AFD), is important to determine the eligibility of your property for an AFD.

**1. Do you produce any agricultural products on your property?**

Agricultural products are defined in the state law as crops, livestock and livestock products, including but not limited to: field crops, fruits, vegetables, horticultural specialties, cattle, sheep, hogs, goats, horses, poultry, furbearing animals, milk, eggs, and furs.

Agricultural production means (as defined in the state law) the production for commercial purposes of crops, livestock and livestock products, and includes the processing or retail sales by the producer of crops, livestock or livestock products which are produced on the parcel or in the district.

**2. Do you produce any forestal products on your property?**

Forestal production is defined in the state law as the production for commercial purposes of forestal products and includes the processing or retail sales, by the producer, of forestal products which are produced on the parcel or in the district. "Forestal products" include, but is not limited to, saw timber, pulpwood, posts, firewood, Christmas trees, and other tree and wood products for sale or for farm use.

**3. Do you believe that your property is agriculturally or forestally significant land?**

Agriculturally and forestally significant land means (as defined by state law) land that has recently or historically produced agricultural and forestal products, is suitable for agricultural or forestal production or is considered appropriate to be retained for agricultural and forestal production as determined by such factors as soil quality, topography, climate, markets, farm structures, and other relevant factors.

**4. Do you believe that your property aids in the conservation and protection of agricultural and forestal lands as valued and ecological resources that provide essential open space for clear air sheds as well as for aesthetic purposes?**

**5. Is your property currently enrolled in the Use Value Assessment Program?**

It should be noted that the Use Value Assessment Program and the AFD are two separate programs. Any action taken regarding the AFD does not impact a property owners' current status in the Use Value Assessment Program. While participation in the Use Value Assessment program is not a requirement to participate in the AFD, it does provide an indication that the property is currently being used for agricultural, forestal, or open space preservation purposes, which supports the purpose and goals of the AFD.